

# STUDENT

## Application for Network-Email Account



Welcome to Dominican University's Network Services! Basic services that come with a network account include email and storage space on the Dominican server (also known as the N: drive.) Please fill out this form carefully – illegible, or incomplete forms will not be accepted.

Check one:  New User  Password Reset

**Username Requirements:** Usernames are the first four letters of your last name, followed by the first four letters of your first name (i.e. Brian Wilson's username would be "wilsbria").

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Username \_\_\_\_\_ ID # \_\_\_\_\_

**Passwords Requirements:**

- a) Any combination of letters or numbers, as long as it doesn't match your name or your username.
- b) Must be at least 5 characters in length.

Password \_\_\_\_\_ Day Phone # \_\_\_\_\_

**Important Note:**

The technology resources that are owned by the University are to be used for the University-related activities for which they have been assigned. University technologies are not to be used for commercial purposes or non-University-related activities.

Access to technology resources at the University is a privilege and must be treated as such by all users. Like any other campus resources, abuse of these privileges can be a cause for campus disciplinary procedures and/or legal action. Furthermore, the University reserves the right to extend, limit, or restrict technology privileges and access to information resources.

All users of the Dominican University technology resources are responsible for abiding by the current IT policies, a copy of which can be found at: [http://domin.dom.edu/documents/it\\_policy.htm](http://domin.dom.edu/documents/it_policy.htm)

By signing this document, you agree you have read this policy and take full responsibility for your network account.

Signature \_\_\_\_\_ Date \_\_\_\_\_

For Staff Use Only:

Picture ID Checked:  
Account Create Date:

Y/N

Staff Initials:  
Staff Initials: